

Respite Connection, Inc.

515.277.1050 or toll-free 1.866.377.1050

2018 Notes Due Dates and Pay Dates

Notes are always due on the 4th & 19th of each month

<u>Which Notes are Due:</u>	<u>Respite/SCL Notes Due By:</u>	<u>Pay Day</u>
December 16th - 31st	Thursday, January 4 **	Friday, January 12
January 1st - 15th	Friday, January 19 **	Monday, January 29
January 16th - 31st	Sunday, February 04	Monday, February 12
February 1st - 15th	Monday, February 19**	Tuesday, February 27
February 16th - 28th	Sunday, March 04	Monday, March 12
March 1st - 15th	Monday, March 19	Tuesday, March 27
March 16th - 31st	Wednesday, April 04	Thursday, April 12
April 1st - 15th	Thursday, April 19	Friday, April 27
April 16th - 30th	Friday, May 04	Monday, May 14
May 1st - 15th	Saturday, May 19	Friday, May 25*
May 16th - 31st	Monday, June 04	Tuesday, June 12
June 1st - 15th	Tuesday, June 19	Wednesday, June 27
June 16th - 30th	Wednesday, July 04 **	Thursday, July 12
July 1st - 15th	Thursday, July 19	Friday, July 27
July 16th - 31st	Saturday, August 04	Monday, August 13
August 1st - 15th	Sunday, August 19	Monday, August 27
August 16th - 31st	Tuesday, September 04 **	Wednesday, September 12
September 1st - 15th	Wednesday, September 19	Thursday, September 27
September 16th - 30th	Thursday, October 04	Friday, October 12
October 1st- 15th	Friday, October 19	Monday, October 29
October 16th - 31st	Sunday, November 04	Tuesday, November 13**
November 1st - 15th	Monday, November 19	Tuesday, November 27
November 16th - 30th	Tuesday, December 04	Wednesday, December 12
December 1st - 15th	Wednesday, December 19	Thursday, December 27

About Notes Due Dates:

Notes are due IN OUR OFFICE by midnight on the due date.

All notes must be received on or before the due dates of the 4th and 19th, even if it's a Sunday or holiday. Notes received after the due date will be processed for the next pay day cycle.

Indicates there is a federal holiday and mail may be affected. When mailing your notes, consider using **priority mail to ensure they **ARRIVE** in our office by the due date.

Our drop box is open 24 hours a day, 7 days a week for your convenience. We check it daily at 8 am and throughout the day.

About Pay Days:

Pay days are scheduled on the 12th and 27th of every month. If the pay day falls on a weekend or federal reserve holiday the pay day will be on the following business day, due to banks being closed on federal holidays. * **Indicates the pay date will be moved up due to the holiday.**